



**TECHNICAL ADVISORY**

**DIVISION OF MOTORIST SERVICES**

<b>DATE:01/21/2016</b>	<b>Technical Advisory (TA) Number DL16-003 and RS/TL16-002</b>
<b>SUBJECT: Update to DL16-001 RS/TL16-001- FDLIS and FRVIS Release</b>	

*The statewide release scheduled for Friday, January 22 has been postponed and rescheduled for Friday, January 29, 2016 at 7:00 PM Eastern Standard Time (EST). DL16-001, RS/TL16-001, and DL16-002 were updated with the modifications below for FDLIS and FRVIS for January 2016 and combined into this technical advisory.*

*Please leave the print dongle (HASP) in the server at the close of business Friday, January 29. This will allow the Department to reboot the server remotely if there is an issue during deployment.*

**FDLIS**

- Director of Motorist Services Name Change
- Chief of Motorist Compliance Name Change
- Sexual Predator and Sexual Offender FDLIS Checkbox
- Sexual Predator and Sexual Offender Letter Change
- CDL Adjudication Withheld Validation Process Change

**FRVIS**

- Director of Motorist Services Name Change
- Title Audit Report
- Correction to GDC Decal Inventory Error Message
- De-authorized Plates
- Dealer License Email (Regional Offices)
- Reinstated Titles in NMVTIS

# FDLIS MODIFICATIONS

## Director of Motorist Services Name Change

The Director of Motorist Services name was changed from Clayton Boyd Walden to Robert R. Kynoch. All Division of Motorist Services form letters/documents have been changed to reflect Robert R. Kynoch's name.

## Chief of Motorist Compliance Name Change

The Chief of Motorist Compliance name has been changed from Julie Gentry to William R. Graves. All Bureau of Motorist Compliance form letters/documents have been changed to reflect Ray Graves' name.

## Sexual Predator and Sexual Offender Checkbox

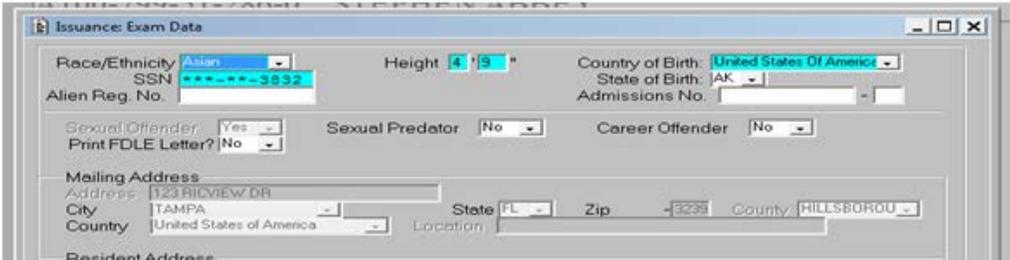
### **Sexual Offender/Predator/Career Offender Selection Box in FDLIS**

Currently within FDLIS, issuance personnel can deselect the sexual predator (SP) or offender (SO) Check box and change the designations. When this error occurs, the designation does not print on the Florida credential.

Effective January 29, 2016, the FDLIS DL issuance screen will no longer permit issuance personnel to deselect a sexual predator or offender designation that was previously added to the customer's driving record.

- When the FDLE flag has been set as Sexual Predator, (customers' record has a check in the SP box) FDLIS will not allow issuance personnel to deselect sexual predator and check the sexual offender box. If customer presents a certification letter reflecting the sexual offender designation, have customer to contact the Field Support Help Desk for assistance.
- FDLIS will allow issuance personnel to update the designation from offender to predator, providing the customer presents a certification letter reflecting the sexual predator designation.
- Procedures for recording sexual offender/predator/career offender status in FDLIS for the first time remain the same. Issuance personnel will select the appropriate designation in FDLIS and scan the required documentation. See section LR21 of the Driver License Operations Manual for the complete procedure.

Sexual Offender (can update status)



The screenshot shows a software window titled "Issuance: Exam Data". It contains several fields for personal information: Race/Ethnicity (Asian), Height (4' 5"), Country of Birth (United States Of America), SSN (\*\*\*\*\*-3832), State of Birth (AK), and Admissions No. Below these are three checkboxes: "Sexual Offender" (set to Yes), "Sexual Predator" (set to No), and "Career Offender" (set to No). A red arrow points to the "Sexual Offender" checkbox. At the bottom, there are fields for Mailing Address (123 RIVIEW DR, TAMPA, FL, 32209, HILLSBOROU) and Resident Address.

Sexual Predator (grayed out)

Issuance: Exam Data

Race/Ethnicity: Hispanic | Height: 5'6" | Country of Birth: United States Of America  
SSN: \*\*\*-\*\*-2686 | State of Birth: WY  
Alien Reg. No. | Admissions No. |

Sexual Offender: No | Sexual Predator: Yes (grayed out) | Career Offender: No  
Print FDLE Letter?: No

Mailing Address  
Address: 28 W LAKE DR  
City: TALLAHASSEE | State: FL | Zip: 32373 | County: GUNALDUSA  
Country: United States of America | Location: |

### Sexual Predator, Sexual Offender and Career Offender Letter change

#### Sexual Predator/Offender/Career Offender FDLIS Letters

The sexual predator/offender/career offender letters that are printed and provided to customers who are not able to be issued credentials, have been changed. The Florida Statute numbers have been updated and we have added reasons that can be selected to indicate the reason that the credential was not issued.

The user selects designation, and selects “yes” to Print FDLE letter?” and will navigate to next screen.

Issuance: Exam Data

Race/Ethnicity: Hispanic | Height: 5'5" | Country of Birth: United States Of America  
SSN: \*\*\*-\*\*-4180 | State of Birth: WY  
Alien Reg. No. A96088241 | Admissions No. |

Sexual Offender: Yes | Sexual Predator: No | Career Offender: No  
Print FDLE Letter?: Yes

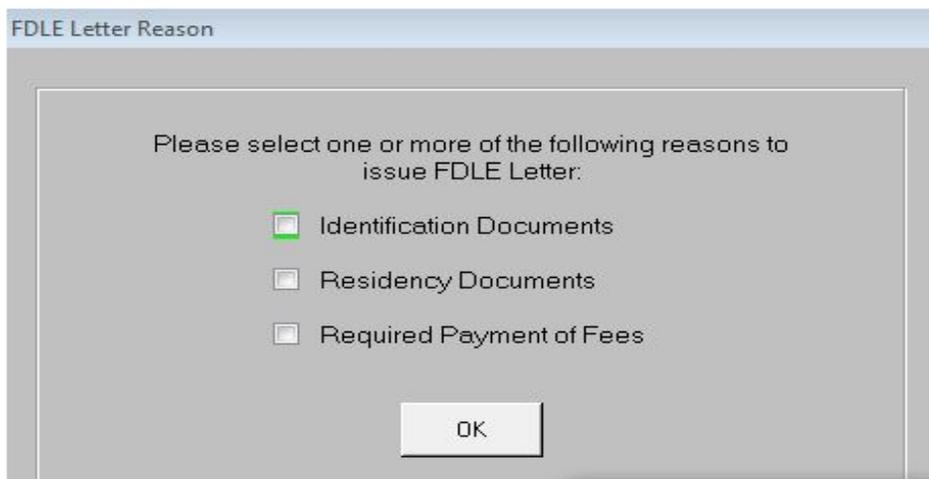
User answers “yes” or “no” to “Would you like to add, change or delete a temporary address?” and will navigate to next screen.

FDLIS

Would you like to add, change or delete a temporary address?

YES NO

New Screen in FDLIS. The user selects the “FDLE Letter reason (s)” and continue with the normal workflow.



A pop-up message will display, if a reason has not been selected.



Select the links below for samples of the revised sexual predator/offender/career letters.

[Sample Career Offender Letter FDLIS](#)

[Sample Sexual Offender Letter FDLIS](#)

[Sample Sexual Predator Letters FDLIS](#)

Scan the Sexual/Offender/Career Offender letter into the customers' record.

#### **CDL Adjudication Withheld Validation Process change**

New business rules for processing “adjudication withheld” dispositions and “school elections” involving commercial drivers has been implemented. Information regarding this change was disseminated statewide on December 15, 2015 (DL15-029).

# FRVIS MODIFICATIONS

## **Director of Motorist Services Name Change**

The Director of Motorist Services name was changed from Clayton Boyd Walden to Robert R. Kynoch. All Division of Motorist Services form letters/documents including the Certificates of Title have been changed to reflect Robert R. Kynoch's name.

## **Title Audit Report**

The Title Audit report has been corrected to now display the count of the titles that have been reprinted.

## **Correction to GDC Decal Inventory Error Message**

The error message "NO MORE VDC DECAL INVENTORY AVAILABLE" has been changed to "NO MORE GDC DECAL INVENTORY AVAILABLE"

## **De-authorized Plates**

The issue with de-authorized plates has been corrected. FRVIS will prevent an issuance even when inventory is available. This fix also addresses the issue with FRVIS allowing a de-authorized plate to be reserved and the issuance of a de-authorized plate when the plate is up for the 10 year replacement.

## **Dealer License Email**

FRVIS was modified to prevent multiple email addresses from being entered when processing Dealer License applications. When an email address is entered that has an invalid character or an invalid format, FRVIS will display an error message indicating so.

## **Reinstated Titles in NMVTIS**

FRVIS was modified to update the Title Issue Date. This will then update NMVTIS with the correct jurisdiction and Title Issue Date.